



STATEWIDE COMMUNITY REGRANTS (SCR) PROGRAM | GUIDELINES 2026

Jeremy Stoller, Grants and Programs Manager: jstoller@cnyarts.org | (315) 435-2158
Katherine Nikolau, Grants and Communications Associate: knikolau@cnyarts.org | (315) 435-2162

OVERVIEW

THE CNY ARTS **STATEWIDE COMMUNITY REGRANTS (SCR)** PROGRAM FUNDS PROJECTS TAKING PLACE IN CORTLAND, HERKIMER, MADISON, ONEIDA, ONONDAGA, OR OSWEGO COUNTIES.

CNY Arts is a nonprofit 501(c)(3) organization whose mission is to promote, support, and celebrate the arts and culture in Central New York and the Mohawk Valley.

In 2026, a total of \$228,089 will be distributed in arts, culture, history, and heritage SCR grants to individual artists and nonprofit organizations.

PROGRAM GOALS

This regrant program is made possible by the New York State Council on the Arts with the support of the Office of the Governor and the New York State Legislature. Its aim is to support the capacity of individual artists and nonprofit organizations to develop quality arts and culture projects and programming across the diverse segments of CNY Arts' six-county service area. We aim to contribute to the cultural development of our region and to provide opportunities for the six contiguous counties within it to experience and engage with the arts.

PROGRAM DETAILS

Project period: January 1, 2026 to December 31, 2026

Application launch: Tuesday, January 13, 2026

Application deadline: Friday, March 13, 2026 at 11:59 PM

Award announcement: Wednesday, May 27, 2026

Award disbursement: June 2026

FUNDING CATEGORIES

There are five types of projects eligible for funding.

Community Arts Projects: arts, culture, history, or heritage projects that engage the public.
Max. award: \$5,000.

Community Arts Project MicroGrants: Community Arts Projects with limited expenses, offered by individuals or organizations for whom arts and culture is a single component of a larger project portfolio. A simplified application with fewer narrative questions. **Max. award: \$1,000.**

Arts Education Projects: sequential, participatory, skill-based learning opportunities provided by a teaching artist, within a Pre-K – 12 public school or community organization, to a core learning group for a minimum of 3 contact sessions. **Max. award: \$5,000.**

Artist Commissions: for local artists to create new work; must include a form of local community engagement. **Max. award: \$5,000.**

Special Projects: support for projects of notable community and cultural significance. (Maximum of 1 Special Project Grant will be awarded per county.) **Max. award: \$7,500.**

Who is eligible to apply for each project category?					
	Community Arts	Community Arts (Micro)	Arts Education	Artist Commissions	Special Projects
Nonprofit organizations, government agencies, Tribal Nations present in NYS	✓	✓	✓		✓
Individual Artists	✓ (with a Fiscal Sponsor or Community Partner)	✓	✓	✓	
Unincorporated Entities	✓ (with a Fiscal Sponsor or Community Partner)	✓	✓		

TOTAL ALLOWABLE REQUESTS

- **Nonprofit organizations, government agencies, and Tribal Nations present in NYS** can apply for:
 - a single MicroGrant, *OR*
 - up to 3 Community Arts and Arts Education grants totalling no more than \$5,000, *OR*
 - a single Special Project grant of \$7,500.
- **Individual Artists and Unincorporated Entities** can apply for:
 - one MicroGrant, *OR*
 - up to 3 Community Arts, Arts Education, and Artist Commission grants totalling no more than \$5,000.

APPLICANT ELIGIBILITY

Please also consult the specific guidelines below for each grant category.

Eligible Applicants

- Must be 501(c)(3) nonprofit, local government agency, or Tribal Nation present in NYS;
OR an individual artist, collective, or other unincorporated entity
- Location
 - For individuals: must be a resident of Cortland, Herkimer, Madison, Oneida, Onondaga, or Oswego counties
 - For organizations: must have a permanent address in Cortland, Herkimer, Madison, Oneida, Onondaga, or Oswego counties

Ineligible Applicants

- New York State agencies and departments (including BOCES, SUNY, 402 foundations);
- For profit organizations; Limited liability companies (LLC), business corporations, or limited liability partnerships (LLP);
- Public, private, or parochial elementary and secondary schools;
- Students enrolled in a full-time degree program;
- Direct NYSCA 2026 applicants
- Applicants whose 2025 GRACE contracts were granted extensions into 2026
- Applicants who have outstanding final reports from previous grant cycles with CNY Arts

PROJECT ELIGIBILITY

Eligible Projects

- Projects must fit the parameters of one of the individual categories (Community Arts, Community Arts MicroGrant, Arts Education, Artist Commission, Special Project) outlined in these guidelines.
- Projects must take place within CNY Arts' six-county service area (Cortland, Herkimer, Madison, Oneida, Onondaga, and Oswego counties), and in the same county as the applicant (or fiscal sponsor, if one is being engaged).

Ineligible Projects

- Start-up or seed funding for the establishment of a new organization
- General operating expenses
- Student projects
- Juried shows and competitions
- Events that take place in private residences and are not open to the public.
- Public art on private property.
- Non-arts related activity including:
 - Galas, benefits, or fundraising events
 - Entertainment such as balloons, clowns, magicians, "sip and paint" events
 - Projects that are primarily recreational, therapeutic, rehabilitative, or religious in nature including at-risk/social service programs where the purpose is for rehabilitation, therapy or worship.

EXPENSE ELIGIBILITY

Eligible Expenses

- Artist fees for performing, teaching, or providing services
- Project-specific administrative fees
- Space and equipment rental fees and other technical fees
- Expendable supplies and materials needed to execute the proposed project. (Ex. art supplies, sheet music, hardware, memory cards.) *Requested funds in this category may not exceed \$1,000.*
- Marketing and publicity costs;
- Travel and other necessary transportation. *In-state travel only.*

Please note: there are no match requirements for these grants.

Ineligible Expenses

- Food, drink, or any other expenses related to hospitality
- Cash prizes, scholarships, fellowships, regrants, or other monetary awards
- The purchase of permanent equipment
- Expenses related to activity that takes place outside the CNY Arts funding region
- Entertainment, such as balloons, clowns, magicians
- Building construction/development, capital improvements, or acquisition of existing works of art
- Creation of textbooks and other classroom material
- Expenses related to lobbying or any other advocacy
- Fees paid to children under the age of 18.

AVAILABLE ASSISTANCE FOR APPLICANTS

Mandatory Grant Seminars. *Required of all applicants.* These free, public seminars are designed to provide applicants with an understanding of the purpose and eligibility requirements of the Statewide Community Regrant program. Live, in-person seminars will be offered between January 14 and February 11; attendees must register in advance using [this link](#).

A recorded version of our webinar will be available on our website by Thursday, January 22, 2026. No password or registration required to view the recording.

Applicants who do not meet this requirement will **not** be considered for funding.

One-on-One Consultations with Regrants Program Staff are available [by appointment](#), between now and Tuesday, March 10, 2026.

Accommodations include but are not limited to interpretation or translation services (including a translation function built into our website), computer or technical support, budgeting support, grant-writing support, or project development support. For more information, contact the CNY Arts [Regrants Program Staff](#).

Our impact is enhanced when people from different backgrounds with unique perspectives are engaged in our grantmaking activities and decision-making processes, which is why we deliberately build a board, staff, panel, and grantee pool that reflect the communities we serve. We are committed to eliminating disparities in access to the arts and arts and culture funding, and to advance equity in our organization and community. CNY Arts will continue to deliberately address barriers to opportunity for all residents in our service area.

Submittable

Applications must be submitted through our online portal, [Submittable](#).

- The application will be available beginning January 13, 2026.
- Applicants are strongly advised to review the full application as soon as it becomes available, and to compose their answers in a separate document.
- Applicants may save their progress on Submittable as the application is being completed. Please note that once the “Submit” button has been clicked, the application cannot be further edited without assistance from the Regrants Program Staff.
- Upon completing and successfully submitting an application through Submittable, the applicant will receive an automated email confirmation to the registered email address. **If the applicant does not receive an email confirmation, the application has not been submitted and cannot be considered for funding.**
- For further assistance, please refer to the [Submittable Help Forum](#) or contact the CNY Arts [Regrants Program Staff](#).

APPLICATION REVIEW PROCESS

Applications are reviewed in two steps: **Staff Review** and **Panel Review**.

Staff Review: Applications are reviewed by CNY Arts Program Staff for completeness and eligibility. Those deemed ineligible will be withdrawn without going to panel; the applicant will be notified. All other applications will be sent to a panel.

CNY Arts Regrant Program staff will contact applicants prior to the scheduled panel meeting and offer them an opportunity to answer any staff review questions. Applicants will have no more than five business days to provide the necessary updates or clarifications. Any additional information provided by the applicant will be presented by the CNY Arts Regrants Program Staff to the panel.

Panel Review: Grant awards and funding recommendations are determined by a competitive peer review process conducted by a panel of artists, arts administrators, and community leaders in our six-county service area. The panel will review each application on its own merits as well as against the application pool using the scoring criteria published in these guidelines, then convene for a meeting to deliberate on funding recommendations. The panel's funding recommendations will then be submitted to the CNY Arts Board of Directors for ratification.

Panelists

Peer review panelists are nominated by residents and community members of our six-county service area and are subsequently appointed by the CNY Arts Board of Directors. Panelists must be nominated to serve and must be residents of or work in Cortland, Herkimer, Madison, Oneida, Onondaga, or Oswego counties. Panelists are paid a nominal stipend to participate and may not serve more than 3 consecutive years. They are vetted for conflicts of interest with applicants, to ensure decisions are made equitably.

To nominate yourself or another individual to serve on the peer review panel, please complete [this nomination form](#).

Scoring Criteria

All applications will be evaluated and scored according to the three criteria listed below.

These criteria inform the rubrics used by each panel to review and score the grant applications in each of the five grant categories. See below for those rubrics.

Artistic and Cultural Merit (40%)

- Clarity of arts and culture program being proposed, its intended audience, and benefit to community;
- Experience, credentials, and work samples of proposed artists and personnel;
- Originality, innovation, relevance within the community

Public Service & Engagement (40%)

- Thoughtful engagement with audiences from historically underrepresented communities* (those communities might be: cultural, racial, ethnic, religious; related to age, gender, sexual orientation, disability, veteran status, income level, education, limited access to transportation or rural locations, etc.) ;
- Availability of free or low-cost attendance options

Capacity & Feasibility (20%)

- Overall clarity of project proposal with defined objectives;
- Previously demonstrated ability to implement projects;
- Budget is clear and aligns with project scope

**NYSCA interprets underrepresented communities as including, but not limited to, African American/Caribbean, Latino/Hispanic, Asian/Pacific Islander, Middle Eastern, and Native American/Indigenous communities; people in areas with scarce cultural resources (including rural communities); disabled communities; LGBTQIA communities; neurodiverse communities; underserved older adults; veterans; low-income and homeless populations; and justice-involved juveniles and adults.*

FURTHER GRANT GUIDELINES; APPLICATION QUESTIONS; RUBRICS

A note on the CNY Arts 2026 grant cycle applications:

Every question with an asterisk (*) was designed by the New York Grantmakers in the Arts Common Application Committee. By standardizing question language across applications, this effort seeks to reduce the amount of time New York artists and arts organizations spend on grant proposals.

If you encounter one of these questions on another funder's application, you are encouraged to cut and paste the same answer. This work is based on the efforts of the Common Application for the Arts - Bay Area.

Community Arts Projects and Community Arts Project MicroGrants

For arts, culture, history, or heritage projects that engage the public.

- Must be open and accessible to the public
- Projects should take place in the same county as that of the applicant's legal address.

→ **max. award:** Community Arts Project \$5,000 / MicroGrant \$1,000

→ [Full application PDF for Community Arts Projects](#)

→ [Full application PDF for Community Arts MicroGrants](#)

→ (for reference only - you **must** complete an application in Submittable)

RUBRIC FOR COMMUNITY ARTS PROJECTS (regular and MicroGrants)

	3 (makes a strong case for public funding)	2 (makes a moderate case for public funding)	1 (makes a limited case for public funding)	0 (does not make a case for public funding)
CREATIVITY (40%)	Proposed arts and culture programming is described with complete clarity.	Adequately describes the proposed arts and culture programming.	Minimally describes the proposed arts and culture programming.	Proposed program is not clear, or there is an insufficient arts and culture component.
	Project has notable artistic and/or community significance.	Project has moderate artistic and/or community significance.	Project has minimal artistic and/or community significance.	Doesn't demonstrate artistic and/or community significance.
	Project offers something significantly unique and/or innovative to CNY participants.	Project offers something moderately unique or innovative for CNY.	Limited unique or innovative elements for CNY.	Project does not demonstrate uniqueness or innovation.
	Proposed artists are of a high caliber and well-suited to the project (as indicated in bios and work samples).	Adequate information about proposed artists and their suitability to the project.	Minimal information about engaging artists who would be suited to the project.	No indication of engaging suitable artistic collaborators.
COMMUNITY ENGAGEMENT (40%)	It is clear how many people the project will reach, and in what capacities.	Adequate evidence the project will have reach corresponding to its scale.	Limited indication of the project's intended audience, or that it can reach them.	No indication of project's intended audience, or that it can reach them.
	Project is developed and executed in meaningful partnership with area groups.	Project includes plans for moderate partner engagement.	Project includes limited partner engagement.	No indication of the applicant engaging with community partners.

RUBRIC FOR COMMUNITY ARTS PROJECTS (regular and MicroGrants)

	All participation is free or priced affordably for its intended community.	Pricing includes ample access to free or affordable tickets.	Pricing includes some access to free or affordable tickets.	Free or affordable tickets are not available.
	Ongoing, intentional approach for engaging participants from at least one historically excluded community.	Offers a plan for starting engagement with audiences from at least one historically excluded community.	Acknowledges engagement with historically excluded communities, but plan is limited or unclear.	No clear or feasible approach to engaging with audiences from historically excluded communities.
CAPACITY & FEASIBILITY (20%)	The budget is clear and relates to the proposed project.	Budget could be more detailed, but raises no significant questions about project's viability	Budget raises moderate concerns about the project's viability.	Budget is incomplete or incorrect in a manner which raises significant questions about viability.
	Demonstrates capacity to produce successful programming of this size and scope	Applicant offers moderate detail about how they will organize and manage the project.	Applicant offers limited detail about organizing or managing the project.	Insufficient explanation of how applicant will organize and manage the project.

Special Project Grants

Proposals should meet **both** of the following criteria:

- projects that involve in-depth collaboration with at least one additional community-based organization
 - *The collaboration can exist to support the development of the project, and/or reaching new audiences, and/or engaging more deeply with audiences.*
- projects that provide significant investment in and visibility for at least one living, regional artist or cultural figure
 - *“Regional” can connote an artist or cultural figure currently living and working in the community where the program will occur, or in the greater CNY/Mohawk Valley area, or who has significant ties to this area. The applicant must present a strong case for the significant regional ties of the artist/s or cultural figure/s.*

And **one or more** of the following criteria:

- Addresses a challenge specific to the intended audience
- Celebrates local culture and heritage in a significant and unique way
- Brings together multiple communities in intentional, unique, and significant ways
- Integrates two or more creative disciplines

Additional requirements:

- must complete a one-on-one consultation with the regrant team
 - a 25% match for project funding OR at least three (3) letters of support (if funding cannot be acquired);
- An annual organizational budget of at least \$25,000
- Organization has been established for at least 3 years

→ **max. award:** \$7,500

→ [Full application PDF](#) (for reference only - you **must** complete an application in Submittable)

Please note:

- *A maximum of 1 Special Project Grant will be awarded per county*
- *An organization cannot receive a Special Project Grant in two consecutive years (i.e., if you receive a Special Project Grant in 2026, you would not be able to apply in this specific grant category in 2027)*

Special Project Grants (cont'd)

RUBRIC FOR SPECIAL PROJECTS	
<i>Same rubric as for Community Arts Projects (see above), with the addition of the added points outlined below.</i>	
SPECIAL PROJECT ALIGNMENT (1 point for each criterion that is fully met)	There is in-depth collaboration with at least one additional community-based organization.
	Provides significant investment in and visibility for at least one living, regional artist or cultural figure.
	Project addresses a challenge specific to its intended audience.
	Celebrates local culture and heritage in a significant and unique way.
	Multiple communities are being brought together in an intentional, unique, and significant way.
	Makes a strong case that two or more creative disciplines are being integrated.

Artist Commissions

These commissions represent a “live and work” investment in local artists, and **must include** a form of **community engagement** open to the general public. This could be:

- engagement with a segment of the community as part of the creative process (i.e., story circles from a community group that relate to the concept or content of the project; interviews with a segment of the community), *or*
- a public program (i.e., exhibition, performance, reading, screening, workshop, artist talk).

The public component must take place in the same county as the artist’s permanent address.

→ **max. award:** \$5,000

→ [Full application PDF](#) (*for reference only – you **must** complete an application in Submittable*)

Artist Commissions (cont'd)

RUBRIC FOR ARTIST COMMISSIONS				
	3 (makes a strong case for public funding)	2 (makes a moderate case for public funding)	1 (makes a limited case for public funding)	0 (does not make a case for public funding)
ARTISTIC AND CULTURAL MERIT (40%)	Application clearly describes the proposed artistic work.	Application adequately describes the proposed artistic work.	Application minimally describes the proposed artistic work.	The proposed artistic work is not clear, or there is an insufficient arts and culture component.
	Project has notable artistic and/or community significance.	Project has moderate artistic and/or community significance.	Project has minimal artistic and/or community significance.	Doesn't demonstrate artistic and/or community significance.
	Project offers something significantly unique and/or innovative to CNY participants.	Project offers something moderately unique or innovative for CNY.	Limited unique or innovative elements for CNY.	Project does not demonstrate uniqueness or innovation.
	Artist's bio and work samples demonstrate great skill and voice.	Artist's bio and work offer some demonstration of their skill and voice.	Minimal information about the artist's skill and voice via bio/work samples.	Application suggests no indication of their prior work.
COMMUNITY ENGAGEMENT (40%)	It is clear that the completed commission will reach a significant number of people, and in what capacities.	Adequate evidence that the completed project will have reach and capacity corresponding to its scale.	Limited indication of the completed project's intended audience, or that it can reach them.	No indication of completed project's intended audience, or that it can reach them.
	The community involvement component is free or affordable for its community or audience.	Pricing includes ample access to free or affordable tickets.	Pricing includes some access to free or affordable tickets.	Free or affordable tickets are not available.
	Project is developed and executed in meaningful partnership with area groups.	Project includes plans for moderate partner engagement.	Project includes limited partner engagement.	No indication of the artist engaging with community partners.
	Applicant displays an ongoing, intentional approach for using their work to engage with audiences from at least one historically excluded community.	Applicant demonstrates a plan for using this project to engage with audiences from at least one historically excluded communities.	Acknowledges engagement with historically excluded communities, but plan is limited or unclear.	No clear or feasible approach to engaging with audiences from any historically excluded communities.
CAPACITY & FEASIBILITY (20%)	The budget is clear and relates to the proposed project.	Budget could be more detailed, but raises no significant questions about project's viability	Budget raises moderate concerns about the project's viability.	Budget is incomplete or incorrect in a manner which raises significant questions about viability.
	Demonstrates capacity to produce successful programming of this size and scope	Applicant offers moderate detail about how they will organize and manage the project.	Applicant offers limited detail about organizing or managing the project.	Insufficient explanation of how applicant will organize and manage the project.

Arts Education Projects

This grant is designed to help bring teaching artists and their classroom skills into dedicated learning environments for all ages. Projects must focus on the exploration of art and the artistic process. Emphasis is placed on the depth and quality of the creative process by which participants learn through or about the arts.

All arts education projects must be carried out in partnership with a public school or community organization, and must provide **sequential, participatory, and skill-based** study that incorporates **one or more art forms** for a minimum of **3 hands-on learning sessions**.

A minimum of **3 contact sessions** between the teaching artist(s) and core learning group are required.

There are two types of opportunities:

Pre-K-12 In-School Learning Projects:

- Take place within a public school during the school day or after school

Community-Based Learning Projects:

- Take place in a community-based setting (such as a library, community center, or care facilities) for an existing closed group of learners.

→ **max. award:** \$5,000

→ [Full application PDF](#) (*for reference only – you **must** complete an application in Submittable*)

Arts Education Projects (cont'd)

RUBRIC FOR ARTS EDUCATION PROJECTS				
	3 (makes a strong case for public funding)	2 (makes a moderate case for public funding)	1 (makes a limited case for public funding)	0 (does not make a case for public funding)
ARTISTIC AND CULTURAL MERIT (37.5%)	Lesson plan clearly demonstrates arts and culture education programming that is sequential and skill-based, with appropriate learning objectives and evaluation methods.	Lesson plan adequately demonstrates sequential and skill-based arts and culture education, with learning objectives and evaluation methods.	Lesson plan minimally demonstrates sequential and skill-based arts and culture education, with learning objectives and evaluation methods.	The proposed lesson plan is not clear or appropriate, or there is an insufficient arts and culture component.
	The project offers education that is artistically or culturally unique, innovative, or otherwise significant to its learners.	Project offers education with adequate artistic and/or cultural significance to its learners.	Project offers education with limited artistic and/or cultural significance to its learners.	Project does not demonstrate sufficient artistic and/or cultural significance.
	Demonstrates notable artistic and/or cultural value through caliber and appropriate experience of confirmed or proposed teaching artists (as supported in bios, work samples).	Application includes adequate information about engaging teaching artists who would be suited to the project.	Application includes limited information about engaging teaching artists who would be suited to the project.	Application suggests no consideration given to engaging suitable teaching artists.
PUBLIC SERVICE AND ENGAGEMENT (37.5%)	Demonstrates a significant depth of engagement with learners.	Demonstrates a moderate depth of engagement with its learners.	Demonstrates limited engagement with its learners.	No indication of project's engagement with its learners.
	Participation is free or affordable for all learners.	Participation is free and affordable for most learners.	Includes access to free or affordable registration.	Free or affordable registration is not available.
	Applicant displays an intentional and ongoing approach for engaging with learners from at least one historically excluded community.	Applicant demonstrates a plan for engaging with learners from at least one historically excluded communities.	Acknowledges engagement with historically excluded learners, but plan is limited or unclear.	No clear or feasible approach to engaging with learners from any historically excluded communities.
CAPACITY & FEASIBILITY (25%)	The budget is clear, and appropriate to the proposed project.	Budget could be more detailed, but doesn't raise significant concerns about project's viability.	Budget raises moderate concerns about the project's viability.	Budget is incomplete or incorrect in a manner which raises significant concerns about project's viability.
	Applicant fully demonstrates capacity to produce successful educational programming of this scope (through a clear and reasonable lesson plan and timeline, and/or prior experience)	Applicant offers moderate detail about how they will organize and manage the project.	Applicant offers limited detail about organizing or managing the project.	Insufficient explanation of how applicant will organize and manage the project.

RESPONSIBILITIES OF GRANT RECIPIENTS

Contracted Responsibilities

- Sign and adhere to the terms laid out in the project contract (Funding Agreement) **no later than June 30, 2026**;
- Conduct all funded activities as described in the application;
- Provide CNY Arts with copies of promotional materials and an advance schedule of all funded events;
- Provide CNY Arts with complimentary tickets for all funded events for auditing purposes, as applicable;
- Add all scheduled events to the [CNY Arts & Entertainment Calendar](#), as applicable;
- Submit a Final Report within 30 days after the completion of a project.
- Attend the CNY Arts Awards Ceremony.
- Immediately and in writing notify CNY Arts of any changes to the project, including dates, locations, admission fees, artists hired, or activities conducted (all changes to funded projects are subject to approval); and
- Prominently and correctly include credit language for the grant award. Please note this exact language will be provided in your funding agreement.

A NOTE ON THE GRANT PAYMENT TIMELINE

We distribute grant payments as soon as we have received the funding from New York State. That timeline varies from year to year, but we anticipate it will be in June 2026.

FISCAL SPONSORS & COMMUNITY PARTNERS for Individual Artists & Unincorporated Entities

Individual artists and unincorporated entities applying for Community Arts Project grants must use either a Fiscal Sponsor or Community Partner.

Individual artists requesting Artist Commission funds over \$2,500 must apply with a Fiscal Sponsor.

Other individual artist and unincorporated entity applicants have the option of applying with a Fiscal Sponsor, but it is not a requirement.

Applying with a Fiscal Sponsor

The Fiscal Sponsor receives grant funds from CNY Arts and passes those funds along to the grantee (and/or any grant project-related contractors whom they were approved to pay). They also ensure that all relevant tax filings and reporting are executed as is appropriate. Fiscal Sponsors are not required to collaborate on grant activities, but they do sign the funding agreement with CNY Arts on behalf of the sponsored artist. Sponsors may take an administrative fee (not to exceed 10% of awarded grant).

- A Fiscal Sponsorship Agreement outlining the responsibilities of both parties must be included with the application. You can find an agreement template [here](#).
- More details about how fiscal sponsorship works are available on [our website](#)

The fiscal sponsor organization must:

- Have an address in the county where the proposed activity is taking place.
- provide proof of nonprofit status, a Board Member Affiliation List, and a financial statement for their most recent fiscal year

Sponsored grant requests do not count towards the sponsoring organization's maximum award amount.

Direct NYSCA applicants may not serve as Fiscal Sponsors.

Applying with a Community Partner

A Community Partner may be a nonprofit or community-based entity, such as a library, bookstore, or coffee house. The partner must be an active member of the local community and contribute to the vibrancy, improvement, and/or quality of life of its community. The Community Partner may not benefit directly from the SCR award.

The Community Partner must:

- Provide a letter of commitment, confirming the partnership with the applicant, outlining in detail the partner's support of the project (monetarily and otherwise), and the anticipated roles and responsibilities for each partner involved. It should be on the partner's letterhead and signed by the director of the partner organization.

- Have an address in the same county as both the applicant, and the proposed activity

Fiscal Sponsorship vs. Community Partnership

	Fiscal Sponsor	Community Partner
Role	Responsible for disbursing grant funds to the awarded artist or unincorporated group.	Lends support to the program, as determined by the applicant and community partner.
Financial involvement	May take up to 10% of grant for administration. (To be agreed upon in advance with the applicant.)	May provide financial support to the project. Cannot financially benefit from the grant.
Location	Must have an address in the same county where the project will take place.	Must have an address in the same county as the applicant <i>and</i> the project.
Who signs the grant contract?	The fiscal sponsor.	The artist or unincorporated entity.
Who is responsible for administering tax documents?*	Fiscal sponsors must issue: • W-9s with grants over \$600, prior to issuing the grant award check • 1099s for the grantee, and for anyone else paid income from self-employment, freelance work	CNY Arts issues 1099 to grantee,
What portion of the grant is taxable income for the grantee artist or unincorporated group?*	Any portion of the grant covering grantee's wages or salaries.	The entire grant is considered taxable income.

**CNY Arts does not provide tax, legal or accounting advice. This material has been prepared for informational purposes only. Please consult a tax professional for further information.*

###